

**Minutes**  
**BIGGS UNIFIED SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**MAY 4, 2022**

**OPEN SESSION**

**CALL TO ORDER** – President Phillips called the meeting to order at 6:02 p.m.

**ROLL CALL** - Board members present: Jonna Phillips, Linda Brown, Kathryn Sheppard, America Navarro and Dennis Slusser were present.

**PLEDGE OF ALLEGIANCE** – President Phillips lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

The Board approved the agenda as amended with additions of Personnel Action Items 9G - Accept resignation of Tanisha Norvell as Ag Teacher effective November 11, 2022; Item 9H - Accept resignation of Alex Wroten as Bus Driver, Custodian, Light Maintenance effective April 30, 2022; Item 9I -Approve hiring Alex Wroten as Bus Driver, Custodian, Grounds effective May 1, 2022; and Item 9J -Approve hiring Channing Cornell as a High School Substitute Teacher for the 2021/2022 school year. MSCU (Navarro/Sheppard) 5/0

Slusser – Aye                      Navarro – Aye                      Brown – Aye                      Sheppard – Aye                      Phillips – Aye

**APPROVAL OF MINUTES**

The Board approved the minutes from the April 6, 2022 regular Board meeting as written. MSCU (Sheppard/Navarro) 5/0

Slusser – Aye                      Navarro – Aye                      Brown – Aye                      Sheppard – Aye                      Phillips – Aye

The Board adjourned into Closed Session at 6:04 pm

**CLOSED SESSION**

1. **Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957**
2. **Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957**
3. **Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957**
4. **Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)**
5. **Litigation; Pursuant to Government Code Sections 54956.9**

**Closed Session was adjourned at 7:12 pm and reconvened to Open Session.**

Staff Present: Doug Kaelin, Superintendent; Tyler Rutledge, Principal Biggs High School; La Quita Ulrich, Principal Biggs Elementary Schools and Moneek Graves, Fiscal Assistant

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION** – President Phillips reported that the Board gave the Superintendent a positive review. No other action was taken in closed session.

**PARENT ASSOCIATIONS REPORTS** – No Parent Association reports.

**CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS** - No report for CSEA or BUTA.

**PUBLIC COMMENT:**

Joslynn Navarro gave a presentation on why Biggs High School should stay on a 7 periods instead of going to 6. (SEE ATTACHED)

Ms. Aldridge presented; originally they saw the benefits to a 6 period day. With more insight realized it would take away the pathways options, and electives. Although the cons to 7 periods, it puts transferring students behind in credits, possibly changing the Board Policy regarding transfers and credits needed. Discuss that further.

**PUBLIC HEARING**

The hearing for the Resolution regarding Increasing School Facilities Fees was opened at 7:15 p.m. Superintendent Kaelin reviewed the process with the Board and public. There was no public comment. The hearing closed at 7:17 p.m.

**REPORTS:**

ELEMENTARY SCHOOL PRINCIPAL'S REPORT:

Principal Ulrich gave the report:

- Planning for next year: Universal Design TK-5<sup>th</sup> grade training for staff, Get Reading Write, TK- 3<sup>rd</sup> staff training. Intervention program and what that could look like when Personius is out.
- ABS kids update.
- State testing lowering questions to 23-28 instead of in the 50s.
- Rojelio was a huge success
- Teacher Holly Perkins is working on next years special events calendar

HIGH SCHOOL PRINCIPAL'S REPORT:

Principal Rutledge gave the report:

- FFA Update – FFA Butte Co Fair entries opened.
- Officer interviews, 2 Players for Loins All Star, Riley (small league) Cody (large league)
- ASB elections, Prom Saturday May 7<sup>th</sup>.
- Vince Sormano was recognized at Teacher of the Year Dinner. Tyler gave an extra thank you to Mr. Sormano for always being a face for students. Anytime he is not in a class he is outside his class talking to, encouraging and complementing students as they walk by. Has a great way communicating with difficult students and overall is very much appreciated.

M/O/T/, FOOD SERVICE and SUPERINTENDENT'S REPORT:

Superintendent Kaelin gave the report:

- Planning summer projects and planning/prepping for graduations.

- Working on the Universal TK Program report. Must go to the State in June.
- MOT- Bus update 2 out at shops. 2 maintenance trucks had Cadillac converters stolen. Plan to add additional lighting and camera's in one area that does not currently have any to prevent further theft.
- Cafeteria: Grant for \$97k was approved, we will pay \$8k to receive the money. Also a \$30k dishwasher grant is being looked into.
- Grounds: Graduation, summer projects. ESSER\$ and the new shade structures.
- Ag Teacher resigned at end of FMLA leave, Nov 11. Giving us the opportunity to hire someone now and put Ms. Norvell on special assignment until November.
- Budget and updated the LCAP.

BOARD MEMBER REPORTS: Nothing from the Board

### CONSENT AGENDA

The Board approved the Consent Agenda Items A - C. MSCU (Sheppard/Brown) 5/0

Slusser – Aye                      Navarro – Aye                      Brown – Aye                      Sheppard – Aye                      Phillips – Aye

- Inter-district Agreement Request(s) for the 2022/2023 school year
- Approve Confidential Staff Summer Schedule of four 10 hour days starting June 5, 2022.
- Approve Purchase Order & Vendor Warrants for February 1<sup>st</sup> through April 22<sup>nd</sup>, 2022

### ACTION ITEMS

The Board approved Action Items A - N. MSCU (Slusser/Navarro) 5/0

Slusser – Aye                      Navarro – Aye                      Brown – Aye                      Sheppard – Aye                      Phillips – Aye

- Re-Schedule June board meeting to June 15, 2022 and 2<sup>nd</sup> meeting June 29, 2022 – June 15<sup>th</sup> meeting start at 6:30pm. June 29<sup>th</sup> time will be set at the June 15<sup>th</sup> meeting. President Phillips and Members Navarro, Sheppard and Slusser will be out of town on June 29<sup>th</sup>. Working on possibly setting up zoom or phone meeting.
- Adopt revised 2022/2023 District Calendar moving week of Spring Break from April 17<sup>th</sup> to April 10<sup>th</sup>, 2023
- Approve Resolution 2021/2022 #10 – Increasing School Facilities Fees
- ~~Approve FFA overnight field trip to San Luis Obispo for Cal Poly State Field Day, May 6<sup>th</sup> & 7<sup>th</sup>, 2022--~~  
**REMOVED**
- Adopt Resolution 2021/2022 #11 Notice of Participation in BSSP Workers Compensation Program effective July 1, 2022
- Approve Participating Program Members statement to participate in the North Bay Schools Insurance Authority per BSSP Resolution 22-01, Resolution of the Governing Board of the BSSP JPA to Become a Member of North Bay Schools Insurance Authority And To Join Its Workers' Compensation Program, For The Benefit Of Its Participating Members, And Participating Members' Statement Of Agreement
- Approve Application for Certificate of Consent to Self-Insure as a Public Agency Employer Self-Insurer

*This form is required by the Department of Industrial Relations, Office of Self-Insurance Plans (DIR OSIP), to move from the NVSIG to BSSP joint powers authority self-insured pool.*

- H. Adopt Resolution 2021/22 #12, Resolution Authorizing Application To The Director Of Industrial Relations, State Of California For A Certificate Of Consent To Self-Insure Workers' Compensation Liabilities

*This resolution is required by the DIR OSIP to accompany the document in G, above.*

- I. 2021 Consumer Confidence Report (CCR) for Richvale School
- J. Approve Declaration of Need for Fully Qualified Educators

This action allows the District to assign teachers out of their credential subject matter if absolutely necessary. The Superintendent recommends approval.

- K. Superintendent Evaluation
- L. Approve three year contract with Independent Audit Consultant, Christy White, CPA
- M. Adopt Universal Prekindergarten Planning and Implementation Grant Program
- N. *Approve the Biggs Elementary 2021-2022 Single Plan for Student Achievement (SPSA) - **ADDED***

#### **PERSONNEL ACTION**

The Board approved Personnel Action Items A - J. MSCU (Navarro/Brown) 4/1

Slusser – Nay                      Navarro – Aye                      Brown – Aye                      Sheppard – Aye                      Phillips – Aye

- A. Approve Hiring Connor McGee as an Intern Math Teacher for Biggs High School for the 2022/2023 school year.
- B. Accept Resignation of Thane Harrington as Bus/Grounds/Custodian effective April 29, 2022
- C. Accept Resignation of Chaz McKiernan as temporary Grounds effective April 22, 2022
- D. Approve Stipend List for 2022/2023 School Year
1. Tim Sheridan – Varsity Girls Basketball Coach
  2. Michelle Felkins – Softball Coach
  3. Michelle Felkins – Varsity Volleyball Coach
  4. Michelle Felkins – JV Volleyball Coach
  5. Adam Sharrock - ASB Advisor
  6. Charity Holliman – BES Lead Teacher
  7. Hollie Byers – BES Results Coordinator
  8. Hollie Byers – BES Soccer
  9. Jill Pearson – RES Lead Teacher
- E. Teacher Appreciation Week - The Superintendent recommends that the Board declare the week of May 2 - 6, 2022 as Teacher Appreciation Week. On National Teacher Day, May 3, 2022, thousands of

communities take time to honor their local educators and acknowledge the crucial role teachers play in making sure every student receives a quality education.

F. Classified School Employee Week - The Superintendent recommends that the Board declare the week of May 15 - 21, 2022 as Classified Employee Week. Classified school employees play crucial roles in education. From transporting and feeding students to teaching them vital skills and ensuring that schools are operating smoothly, classified employees are integral to public education.

G. *Accept resignation of Tanisha Norvell as Ag Teacher effective November 11, 2022 – ADDED*

H. *Accept resignation of Alex Wroten as Bus Driver, Custodian, Light Maintenance effective April 30, 2022 – ADDED*

I. *Approve hiring Alex Wroten as Bus Driver, Custodian, Grounds effective May 1, 2022 – ADDED*

J. *Approve hiring Channing Cornell as a High School Substitute Teacher for the 2021/2022 school year. - ADDED*

**INFORMATION ITEMS –**

A. LCAP Update – under Superintendent report.

**FUTURE ITEMS FOR DISCUSSION** – President Phillips would like to have Student of the Month put back on the Board Agenda for all Biggs schools.

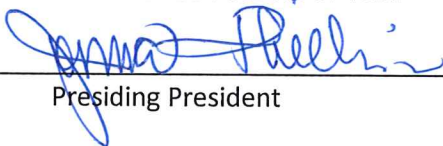
**ADJOURNED TO CLOSED SESSION – 7:54 p.m.**

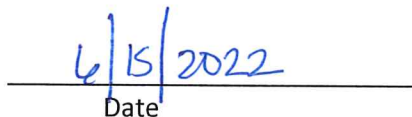
**RECONVENE TO OPEN SESSION - 8:31 p.m.**

**ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION** – President Phillips announced no action was taken during Closed Session.

**ADJOURNMENT – 8:32 p.m.**

MINUTES APPROVED AND ADOPTED:

  
\_\_\_\_\_  
Presiding President

  
\_\_\_\_\_  
Date

## Why Biggs High School should stay at a 7 period schedule

- Not being able to complete multiple pathways
  - *Using myself as an example.* With 6 periods I would only be able to complete 1 pathway, and with 7 periods I would be given the opportunity to complete an additional pathway. This could be the case for many other kids as well.
- Takes away the ability to take all four AP classes for Seniors.
  - If we transitioned to a 6 period schedule Seniors would only be able to take 3 AP classes. If we stay at 7 periods, Seniors can take all 4 AP classes that Biggs has to offer.
- It reduces a student's ability to take more than one elective.
  - Sophomores and Juniors would only have the opportunity to take one elective.
- High School Students attention span.
  - *According to [pronto.io](http://pronto.io), [journals.physiology.org](http://journals.physiology.org), and [edutopia.org](http://edutopia.org) the average attention span for high school students is 20-25 minutes. Making each class longer isn't going to benefit the students ability to actually learn in my opinion.*